



SRI PADMAVATHI SCHOOL OF PHARMACY

Mohan Gardens, Vaishnavi Nagar, Tiruchanoor (PO), Chittoor (Dist.), AP - 517503
(Approved by AICTE, New Delhi, Approved by PCI, New Delhi, Affiliated to JNTUA, Ananthapuramu,
Recognized Under 2(f) &12(B) of UGC Act.)

SPSP/NF/IQAC3

CIRCULAR

24.05.2018

All the members of IQAC and HODs are hereby informed that a 3rd IQAC meeting will be organized on 28-05-2018 at Seminar Hall by 10:30 AM.

S.No	Name	Designation	Department
1	Dr D.Ranganayakulu	Chairman of IQAC	Principal
2	Mr P. Praneeth	Management member	Director, SPEI.
3	Dr Y.Prasanna raju	Co-ordinator	Pharmaceutics
4	Mr M.Sunil Bhaskar	Nominee from local society	Lions society
5	Mr G.Viswaraiah	Nominee from Industry	Malladi Drugs
6	Mr S.Reddeppa	Nominee from Hospital	Indian Railways Hospital Pharmacist
7	Dr D.Sujatha	Alumni representative	SPMVV
8	Mr Vamsikrishna	Student representative	SPSP
9	Ms Sasikala	Student representative	SPSP
10	Dr C. Sridhar	Teacher representative	Pharmaceutical Chemistry
11	Dr K.K.Rajasekhar	Teacher representative	Pharmaceutical Chemistry
12	Dr V.Shanmugham	Teacher representative	Pharmaceutics
13	Mrs P. Keerthisikha	Teacher representative	Pharmaceutical Analysis
14	Mrs C. Sireesha	Teacher representative	Pharmacology
15	Mr Shobanbabu	Administrative representative	Student affairs
16	Mr Sridharraju	Technician representative	Stores and labs
17	Mrs Lakshmi	Hostel representative	Warden

Copy to:

1. To circulate among all faculty and students.
2. IQAC File.


Principal

PRINCIPAL
Sri Padmavathi School of Pharmacy
TIRUCHANOOR
TIRUPATI (A.P)


PRINCIPAL
Sri Padmavathi School of Pharmacy
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SPSP/NF/IQAC3

Requisition from IQAC

24.05.2018

From,

Dr Y.Prasanna raju,
Coordinator,IQAC,
Sri Padmavathi school of Pharmacy,
Tiruchanoor.

To


The Principal,
Sri Padmavathi school of Pharmacy,
Tiruchanoor
Respected Sir,


Sub: Request for permission to conduct 3rd Internal Quality Assurance Committee (IQAC) meeting-
Reg.

As per our previous discussion, I bring to your kind notice that we are planning to conduct 3rd IQAC meeting on 28-05-2018 at Seminar Hall by 10:30 AM. Therefore, I request you to permit us to conduct the meeting with all the members of IQAC. Furthermore, I request you to attend the 3rd IQAC meeting. Furthermore, I request you to attend the 3rd IQAC meeting and to regarding of feedback forms.

Thanking you sir

Yours faithfully


Dr Y.Prasanna raju,
Coordinator,IQAC.


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MINUTES OF THE 3rd IQAC MEETING

Date 28.05.2018

Time 10.30 AM

S.No	Points of interest	Discussed by
1	To reconstitute the composition of IQAC.	Principal and examination branch
2	To implement dynamic system for quality enhancement in institution.	Co-ordinator and HODs of concerned department
3	To implement methodology of the documentation.	Co-ordinator and HODs of concerned department
4	Planning conferences/webinars/guest lectures/industrial visit	Principal, HODs, placement and training cell
5	To establish internal communication.	Career guidance cell.
6	Review of project proposals, requirements including chemicals, softwares and animals	Principal and HODs of concerned department
7	Review of hostel facilities and related issues	Principal and warden
8	Any other points with the permission of the chair.	IQAC co-ordinator
9.	Review of feedback analysis of all the departments	Management, Principal and IQAC co-ordinator


Co-ordinator of IQAC


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SPSP/NF/IQAC3

Meeting attended:

2018-2019

S.No	Name	Designation	Department	Signature/Date
1	Dr D.Ranganayakulu	Chairman of IQAC	Principal	
2	Mr P. Praneeth	Management member	Director, SPEI.	
3	Dr Y.Prasanna raju	Co-ordinator	Pharmaceutics	
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6	Mr S.Reddeppa	Nominee from Hospital	Indian Railways Hospital Pharmacist	
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8	Mr Vamsikrishna	Student representative	SPSP	
9	Ms Sasikala	Student representative	SPSP	
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11	Dr K.K.Rajasekhar	Teacher representative	Pharmaceutical Chemistry	
12	Dr V.Shanmugham	Teacher representative	Pharmaceutics	
13	Mrs P. Keerthisikha	Teacher representative	Pharmaceutical Analysis	
14	Mrs C. Sireesha	Teacher representative	Pharmacology	
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RESOLUTION OF THE 3rd IQAC MEETING

18.06.2018

Meeting with the members of IQAC was held on 18-06-2018 at 10.30 AM in the Seminar Hall. The following minutes were noted in the meeting.

1. The minutes of 2nd IQAC meeting were confirmed.

1. It is resolved by arranging awareness programme for students on abroad education.

2. It is resolved by implement continuous education programme effectively organized manner.

3. It is resolved by encouraging all department guest lecturers.

It is resolved by arranging extra-curricular activity on international women's organization.

4. It is resolved by arranging minutes of meeting with company.

5. The HoD's agreed to guide respective department members in the preparation of new course materials and lab manuals for B.Pharmacy, M Pharmacy, Pharm D as per JNTUA guidelines.

6. The chairman and coordinator of IQAC conducted career guidance and additional classes for competitive exams like GPAT, NIPER, PG CET and non-pharma sector.

7. Stores incharge and hostel warden briefed the facilities and requirements and the same was reviewed by members.

8. All the extracurricular activities of students and staff were discussed and college annual day celebrated.

9. The Committee decided to collect feedback after reviewing all the above, the following curriculum feedback of Institution had been articulated.

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Coordinator of IQAC



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SPSP/NF/IQAC4

CIRCULAR

02.11.2018

All the members of IQAC and HODs are hereby informed that a 4th IQAC meeting will be organized on 08-11-2018 at Seminar Hall by 10:30 AM.

S.No	Name	Designation	Department
1	Dr D.Ranganayakulu	Chairman of IQAC	Principal
2	Mr P. Praneeth	Management member	Director, SPEI.
3	Dr Y.Prasanna raju	Co-ordinator	Pharmaceutics
4	Mr M.Sunil Bhaskar	Nominee from local society	Lions society
5	Mr G.Viswaraiah	Nominee from Industry	Malladi Drugs
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Requisition from IQAC

02.11.2018

From

Dr Y.Prasanna raju,
Coordinator,IQAC,
Sri Padmavathi school of Pharmacy,
Tiruchanoor.

To


The Principal,
Sri Padmavathi school of Pharmacy,
Tiruchanoor
Respected Sir,

Sub: Request for permission to conduct 4th Internal Quality Assurance Committee (IQAC) meeting-
Reg.

As per the circular dated 02.11.2018 regarding IQAC, I bring to your kind notice that we are planning to conduct 4th IQAC meeting on 08-11-2018 at Seminar Hall by 10:30 AM. Therefore, I request you to permit us to conduct the meeting with all the members of IQAC. Furthermore, I request you to attend the 4th IQAC meeting and to regarding of feedback forms.

Thanking you sir

Yours faithfully


Dr Y.Prasanna raju,
Coordinator,IQAC.


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MINUTES OF THE 4th IQAC MEETING

08.11.2018

Meeting with the members of IQAC was held on 08-11-2018 at 10.30 AM in the Seminar Hall. The following minutes were noted in the meeting.

1. To confirm minutes of previous meeting.
2. To verify the documentation and all departmental activities along with CO's and PO's.
3. To organize training programme on personality development and employability skills.
4. To encourage all department guest lecturer.
5. To arrange extra-curricular activity on international women's organization.
6. To have minutes of meeting with company.
7. Request taken from students for photocopy facilities for students in the library.
8. To confirm the review on Academic year 2017-18 feedback analysis and the summary was discussed by the principal to the concerned faculties.


Co-ordinator of IQAC
PRINCIPAL
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Meeting attended:

2018-2019

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2	Mr P. Praneeth	Management member	Director, SPEI.	
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SPSP/NF/IQAC

RESOLUTION OF 4th IQAC MEETING

03.12.2018

1. The minutes of 3rd IQAC meeting were confirmed.
2. It is resolved by verify and compare CO's and PO's attainment of BPharmacy, M Pharmacy, PharmD.
3. It is resolved by organizing training programme on personality development and employability skills.
4. It is resolved by organizing guest lectures.
5. It is resolved arrange extra-curricular activity on international women's organization.
6. It is resolved by conducting minutes of meeting with company.
7. It is resolved by reviewing feedback analysis of the 2017-18 academic year.

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